**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Award of a build contract for the delivery of 26 new homes at Princes and Collins Street, Oxford |
| **Decision date:** | 9 December 2022 |
| **Source of delegation:** | Cabinet, [at its meeting on Wednesday 10 November 2021](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=5791&Ver=4) (‘East Oxford Community Centre and Housing Development’) resolved to:  **Delegate** to the Executive Director Development in consultation with the Executive Director Communities and People, the S151 officer, Head of Law and Governance, Cabinet Members for Finance and Asset Management, Affordable Housing, Housing Security and Homelessness the authority to award and enter into the construction contract for the new build Housing scheme subject to the full tender submission being within the agreed budget and a legally compliant procurement process being followed. |
| **What decision was made?** | To award a contract for the construction of the housing projects at Princes and Collins Street following a compliant procurement exercise. The contract price is within the HRA budget, as described in the [report to Cabinet](https://mycouncil.oxford.gov.uk/documents/s63299/DRAFT%20-%20East%20Oxford%20Community%20Centre%20and%20Housing%20Cabinet%20Report.01.10.21..vs.1.14%20-%20additional%20legal.pdf) of 10 November 2021. |
| **Purpose:** | To deliver 26 new homes at Princes and Collins Street in accordance with the Cabinet resolution. |
| **Reasons:** | Please refer to the Cabinet report ‘[East Oxford Community Centre and Housing](To%20deliver%2026%20new%20homes%20at%20Princes%20and%20Collins%20Street%20in%20accordance%20with%20the%20Cabinet%20resolution.)’ dated 10 November 2021. |
| **Decision made by:** | Tom Bridgman, Executive Director (Development) |
| **Other options considered:** | The option not to award a build contract was rejected as this would not allow the delivery of much needed housing units at a sustainable location within the city. It would also not be in accordance with the Cabinet decision of 10 November 2021. |
| **Documents considered:** | Report of the Development Manager, OX Place dated 1st December 2022 (exempt). |
| **Key or Not Key:** | Key (savings or expenditure above £500k) |
| **Wards significantly affected:** | St Clements |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Rebecca Jacob, Development Manager, OX Place  9/12/22 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Tom Bridgman, Executive Director (Development) | 9/12/22 |

**Consultee checklist**

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| ***Consultees*** | ***Name and job title*** | ***Date*** |
| **Senior officers** | Dave Scholes, Affordable Housing Supply Corporate Lead  Sarah Knight  Head of Development, OX Place | 01/12/22  01/12/22 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 02/12/2022 |
| **Head of Law and Governance** | Susan Sale | 9/12/22 |
| **Cabinet Members** | Councillor Linda Smith  Councillor Ed Turner | 2/12/22  2/12/22 |
| **Ward Members** | Councillor Hunt  Councillor Hayes | 9/12/22  9/12/22 |